

Colorado Republican Eighth Congressional District Central Committee

BYLAWS
January 20, 2022

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ARTICLE I: ORGANIZATION AND PURPOSE

Section 1: Name

The name of this organization shall be the Colorado Republican Eighth Congressional District Central Committee, hereinafter referred to as “CD8.”

Section 2: Organizational Structure

CD8 is organized as an unincorporated political organization within the meaning of and pursuant to Section 527 of the Internal Revenue Code of 1986 (or corresponding provisions of successive United States Internal Revenue Law) and applicable Federal and State election laws.

Section 3: Primary Purpose

CD8 shall function primarily for the purposes of achieving the objectives of the Republican Party and electing qualified individuals to the U.S. Congress, Colorado Board of Education and Board of Regents of the University of Colorado from the Eighth Congressional District of Colorado.

ARTICLE II: POLICY

Section 1: Laws and Bylaws

The laws of the State of Colorado (Colorado Revised Statutes, CRS) applicable to congressional party organizations and congressional party central committees are incorporated by reference and shall supersede any provision of the Committee’s bylaws that is, or may be, conflicting. Furthermore, bylaws of the Colorado Republican State Central Committee and of the Republican National Committee that govern the election of National delegates and alternates shall supersede any provision of the Committee’s bylaws that is, or may be, conflicting.

Section 2: Gender

All reference to the masculine pronoun includes the feminine.

Section 3: Pre-Primary Support

No Republican candidate for any designation or nomination for public office shall be endorsed, supported, or opposed by the CD8 as an entity, or its officers, before the primary election, unless such candidate is unopposed in the primary.

Section 4: Controversies

If any controversy arises in CD8 which cannot be resolved, the CRC or its executive committee shall determine the controversy. If the controversy is determined to be valid by the CRC executive committee, any party to the controversy may appeal the decision to the CRC. The determination of the CRC shall be final.

ARTICLE III: MEMBERSHIP

Section 1: Residency and Party Affiliation

- A. All members must reside within the boundaries of the Eighth Congressional District. Republican Chairman & Vice Chairman and Secretaries of the counties that are partially within CD8 boundaries must designate a replacement, if they do not reside in CD8. They may appoint a “replacement” who resides both within their County and the 8th Congressional District. (See CRS 1-3-103 (3)(a), and CRC Bylaws Appendix B-3 Article II).
- B. All members must be registered to vote as Republicans for the two months immediately preceding the time of their election or appointment and throughout their period of membership.
- C. The elected officers of CD8 shall serve as the credentials committee for the purpose of determining the qualification of any person to serve as a member of CD8.

Section 2: Voting Members

Membership for voting and deliberations shall be composed of the following:

- A. The CD8 officers: Chairman, Vice Chairman and Secretary;

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- B. The several Republican County central committee Chairman, Vice-Chairman and Secretaries of counties that are entirely or partially within the Eight Congressional District (if they do not reside in CD 8, they may appoint a “replacement” who resides both within their county and the 8th Congressional District).
- C. All Republicans elected to represent the eighth congressional district including: Congressmen, State Board of Education, and the University of Colorado Board of Regents.
- D. All elected Republican State Senators, State Representatives and District Attorneys’ who reside within the eighth congressional district.
- E. Bonus members elected from the various counties that are entirely or partially within the Eighth Congressional District, and who resides both within their county and the 8th Congressional District.
- F. All Republican Chairman, Vice-Chairman and Secretaries of State Senatorial Districts, State Representative Districts, Judicial Districts (if they do not reside in CD8, they may appoint a “replacement” who resides both within the territory included in the limits of their Districts and the 8th Congressional District).

Section 3: Bonus Member Defined

The bonus members shall reside within the District and be elected at the county organizational meetings by those members of the applicable county central committees residing within the District. The county entitled to make the original selection, in accordance with that county’s bylaws, shall fill bonus member vacancies.

Section 4: Vacancies

- A. The vacancy committee is the CD8 Executive Committee present and voting.
- B. A vacancy in CD8 membership shall exist in the event of a member’s ineligibility, death, resignation, removal,

inability to serve, or if a bonus member becomes an officer.

C. CD8 Membership Other than Officers: shall be filled in the manner provided by law in the case of elected officials, as provided in the bylaws of the respective county central committee for county officers and bonus members.

D. Vacancy in Elected Members of CD8:

1. **Chairman:** The Vice Chairman shall issue the call by written or electronic means, within ten (10) days of a CD8 Executive committee declaration of vacancy, to all members of CD8. This meeting shall be held within thirty (30) days of the call. If the Vice-Chairman or Secretary is elected Chairman, a new Vice Chairman or Secretary shall be elected during the same meeting without additional meeting notice.

2. **Vice-Chairman or Secretary:** The Chairman shall appoint a Vice-Chairman or Secretary to act until the next meeting of the CD8, when the CD8 shall fill the vacancy. Notice of election shall be in the call for the next meeting.

3. **Representative to the State Executive Committee:** The Chairman shall issue a call by written or electronic means to a meeting of the CD8 within ten (10) days of the occurrence of the vacancy, to take place no later than 30 days from the date of the call. The business of the meeting shall be limited to electing this representative from among the regular members of CD8.

4. **Appointive Office:** Filled in the same manner as the appointment was originally made.

ARTICLE IV: OFFICERS

Section 1: Elected Officers, Term, and Qualifications

- A. The elected officers shall be a Chairman, Vice Chairman, Secretary, and CD8 Representative to the State Executive

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Committee. They shall assume their duties at the close of an organizational, or vacancy committee meeting, and shall serve for a term of two years or until their successors are elected.

B. The elected officers shall be registered Republicans as shown by registration records maintained by the Colorado Secretary of State, and must have resided within the Eighth Congressional District at least one year (except in the case of re-districting) immediately prior to their election.

Section 2: Appointed Officers

The appointed officers shall be Treasurer, and any additional officers as the chairman may deem necessary to serve the best interests of CD8.

Appointed officers shall serve at the pleasure of the Chairman and shall satisfy the qualifications of a CD8 member as defined in Article III, Section 1 of these bylaws, except in the case of Treasurer, who need not be a resident of the District.

Appointed officers *shall not be* voting members of CD8, vacancy committee, assembly or convention solely based on their appointment.

Section 3: Duties

A. Chairman:

1. Be the chief executive officer of CD8.
2. Fix the time and place of, issue the call, and preside at all meetings of CD8, its Executive Committee, credentials committee, vacancy committee, and congressional district assembly.
3. Observe and enforce the Colorado Revised Statutes, Colorado Republican Committee bylaws (CRC Bylaws) and CD8 bylaws and rules.
4. Follow all orders and resolutions of CD8, its executive committee, assemblies, and conventions, ensuring compliance.
5. Be ex-officio member of all committees.
6. Perform such other duties as the CD8 assembly or convention may assign or as may be required by law.

7. Appoint a Treasurer.
8. Appoint a bylaws committee and such other committees as deemed advisable.

B. Vice-Chairman:

1. Exercise the powers and assume the duties of the Chairman in the absence or inability to perform of the Chairman, except that the Vice-Chairman shall not have the power to make appointments.
2. Serve as a member of the credentials committee.
3. Perform such other duties as the CD8 Chairman, assembly, or convention may assign.

C. Secretary:

1. Give notice, by written or electronic means, of all CD8 central committee, executive and vacancy committee meetings, and assemblies, or conventions.
2. Record the official actions taken at all the above CD8 meetings and be custodian of such records.
3. Maintain a current list of all members and elected officers of CD8, as well as of delegates and alternates to an assembly or convention.
4. Provide to the Chairman, at least ten days prior to the convening of an assembly or convention, a roll of the delegates and alternates entitled to participate in such assembly or convention. The roll shall be prepared from the credentials of uncontested delegates and alternates to the assembly or convention as elected by their respective county.
5. If no Treasurer is appointed, keep and be responsible for all funds and financial records of CD8.
6. Verify credentials for delegates and alternates to the assembly or convention.
7. Serve as a member of the credentials committee.

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8. Prepare and verify certificates showing designations made by the assembly, and of nominations made by a convention to fill a vacancy in an unexpired term of a representative in Congress.

9. After an organizational meeting, file with the Colorado Secretary of State and with the state party, a list of the names, mailing and email addresses, and telephone numbers of each of the CD8 officers and vacancy committee members elected, within 30 days following adjournment.

10. After an assembly, file with the Secretary of State and with the state party, the names of each candidate designated by the assembly for primary ballot, within four days following adjournment.

11. Following actions of the vacancy committee, file such additional notices with the Secretary of State and with the state party, as may be required.

12. Perform such other duties as the CD8 Chairman, assembly, convention, or vacancy committee may assign, or that may be required by law.

D. Treasurer:

1. Keep and be responsible for all funds and financial records of CD8.
2. Perform other CD8 duties that the chairman may prescribe.

Section 4: Removal

A. CD8 may remove any elected officer for cause and declare a vacancy in such elected office by the affirmative vote of 2/3 of the membership of central committee of CD8, present and voting in person at a special meeting called for that purpose.

B. The elected officer to be removed shall receive notice by written or electronic means of the date, time, place, and purpose of the meeting, no less than ten days before any such meeting is held.

C. If an elected officer is removed at a special meeting, an election to fill the vacancy may be held at the same meeting without additional notice.

D. Reasons for removal may be, but not limited to, failure to perform their required duties, contributing funds to, or openly campaigning for another party, fraudulent voting or violation of Colorado Election Laws.

ARTICLE V: MEETINGS

Section 1: Organizational Meeting

A. Date/Purpose:

The organizational meeting of CD8 shall be held between February 15 and April 1 of odd-numbered years (CRS 1-3-103). The CD8 shall meet for the purposes of electing a Chairman, Vice-Chairman, Secretary, Representative to the State Executive Committee, and vacancy committee, and for conducting such other business as may properly come before the CD8.

B. Nominations:

Only a member of CD8 who is present at that meeting shall nominate candidates for any elected office of CD8 from the floor at the organizational meeting.

C. Election of Officers

1. Officers shall be elected by majority vote using a secret paper ballot unless there is only one nominee for the office, in which case election may be by voice vote.

2. If more than two persons are nominated for an office, and after two ballots no nominee has received the required majority vote, then (unless one or more nominees have withdrawn during or following this balloting) the nominee receiving the least votes on the preceding ballot shall be dropped from all subsequent ballots. The nominee receiving the least votes on each subsequent ballot shall also be dropped, unless one or more other nominees withdraw following such ballot. Balloting shall continue in this manner until a majority vote is cast for one nominee. Section 2: Other Meetings

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Section 2: Other meetings

Other meetings shall be held:

- A. Upon the call of the chairman or (in the event of his absence or inability to act) upon the call of the vice chairman or (in the event of an emergency when both chairman and vice chairman are absent) upon the call of the secretary; or
- B. Upon the written request of one-fourth of the voting members. The meeting shall be called by the chairman within ten days after receipt of such request. If the chairman fails to do so, any voting member may issue the call at the expense of CD8.

Section 3: The Call

The official call for any CD8 meeting shall be by written or electronic means to each member of the CD8 not less than 15 nor more than 30 days before the meeting. This notice shall state the date, time, place and purpose of the meeting and shall be deemed delivered upon the deposit of the notice in the United States mail, first class postage prepaid or in the case of email or other electronic means, on the date sent. Notice for CD8 members use his postal or email address as it appears on the official CD8 record as maintained by the Secretary.

Section 4: Quorums

A quorum for any meeting of CD8 shall be one **third** (1/3) of the total central committee **voting members** of CD8. Once a quorum is established, the departure of members shall not be cause for adjournment. If a quorum is not present at any CD8 meeting, the members who are present may adjourn such meeting to a future date, time and place, not less than ten (10) nor more than thirty (30) days from the date of the original meeting, and no new notice need be delivered. Such adjournment may be continued from time to time until a quorum is present.

Section 5: Voting

A. Teller Committee

Before each meeting of the CD8, the Chairman shall appoint a teller committee consisting of a minimum of three members. The teller committee

shall count the secret paper ballots, and the teller committee chairman shall read its report to the CD8 without declaring the results. The Chairman shall then declare the results of the vote, which will be entered into the minutes along with the teller committee report.

B. Process

1. Voting, with the exception of the election of officers (Section 1 C), shall be by voice or standing vote unless ten percent or more voting members request a roll call.
2. A person holding multiple offices shall not be entitled to more than one vote for any given elective position.
3. No county shall increase its voting strength by electing multiple officers. If a county has multiple elected county officers, then the county shall inform the CD8 Chairman within 10 days of the call which of those officers is entitled to vote, or the vote will be split proportionately among the multiple county officers.

C. Proxies

No proxies shall be allowed or recognized in the District Assembly/Convention; proxy voting is permitted at any meeting of the CD8 according to the following:

1. A proxy of a member absent at roll call shall be designated on a written form which shall be signed by the member, dated, witnessed, and delivered to the Secretary before the meeting is called to order. The CD8 in special circumstances may waive this requirement by a two-thirds vote.
2. A proxy of a member present at roll call who subsequently leaves the meeting may be submitted on a written form, which shall be signed by the member, dated, witnessed, and delivered to the Secretary for recording at any time during the meeting, but shall be eligible to be voted on a particular ballot only if so delivered prior to commencement of voting on that particular ballot. Notwithstanding (4) below, in the instance of a member leaving, the proxy holder may be any voting member of the CD8 present at the meeting.

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3. A proxy shall apply only to a single meeting.
4. The individual designated as a proxy shall be a Republican elector who resides within the District and within the same county as the principal he or she represents. The proxy may vote only if his or her principal is absent at the time of the vote.
5. Any member of the CD8 shall have the right to examine the proxies prior to the taking of any vote.
6. No individual shall be permitted to vote **more than three proxies.**

ARTICLE VI: EXECUTIVE COMMITTEE

Section 1: Membership

- A. The executive committee shall consist of the Chairman, Vice-Chairman, Secretary, Representative to the State Executive Committee, the Chairmen of the County Republican Central Committees or their designees within or partially within the District, and such other members as the CD8 Chairman may appoint.

Section 2: Duties

The duties of the executive committee shall be to:

- A. Serve the Chairman as an advisory committee.
- B. Implement policies and directives of the CD8 in accordance with these bylaws.
- C. Decide by majority vote if sufficient evidence exists of permanent absence, permanent disability, or other inability to serve, to declare a vacancy.
- D. Meet at its discretion, independently of the CD8, to consider such matters of concern that require decision or direction before its next meeting.
- E. Take action on any matter if not specifically prohibited or limited by these bylaws. The executive committee shall not perform any functions specifically assigned to the CD8.

- F. The executive committee shall be subject to the general direction, approval, and control of the CD8.

Section 3: Meetings

A. The Call

The call to a meeting of the executive committee shall be made in the same manner as the call to a CD8 meeting. In case of emergency, only five (5) days' notice shall be required.

B. Proxy Voting

Proxy voting shall be permitted.

Section 4: Executive Committee Quorum

A quorum of the executive committee shall be one-third (1/3) of its members.

ARTICLE VII: COMMITTEES

Section 1: Standing Committees

The Standing committees shall be, but not limited to:

A. Audit Committee

Appointed by the Chairman, shall examine the books of the CD8 preceding the organizational meeting, and shall report at such meeting, and shall examine the books at such other times as requested by the executive committee.

B. Bylaws Committee

Appointed by the Chairman, shall review all proposed amendments and make recommendations to the CD8, and shall notify members of mandatory changes due to changes in the election laws of Colorado or of the United States.

Section 2: Special Committees

Special committees may include the following, as needed:

Credentials Committee

Rules Committee

Resolutions Committee

Section 3: Quorums

The quorum for any standing or special committee shall consist of those members present provided that notice has been given to all members no fewer than seven (7) days prior to the meeting.

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Section 4: Proxy voting

Proxy voting shall be permitted.

ARTICLE VIII: ASSEMBLIES AND CONVENTIONS

Section 1: Call

A. The District assembly/convention shall be held not later than 14 days before the State assembly. (CRC Bylaws, Article XIII A. 2 d).

B. The Chairman shall issue the call to the assembly no later than February 1 of even number years/presidential election year (Convention). The call shall notify the chairmen of the counties within the District of the time, place, and purpose of the assembly/convention and of the number of delegates and alternates allotted to their counties.

A. The CRC (State Republican Committee) shall apportion delegates from among counties of the congressional district in accordance with the same allocation formula adopted for the State assembly/convention.

B. The call for the congressional assembly/convention shall include (in addition to the time, place and purpose) a statement of the number of delegates and alternates allotted to their counties.

C. The Business of the Assembly/Convention (#3 below) shall include:

1. Designation of the order of the Eighth Congressional District Republican candidate(s) on the primary ballot for representative in Congress, for member of the Colorado Board of Education, and for University of Colorado Regent;
2. Election of a District vacancy committee;
3. For Conventions: Election of delegates and alternates to the Republican National Convention
4. Such other business as may appropriately come before the assembly.

Section 2: Delegates and Alternates

A. The number of delegates shall be determined by CD8 and apportioned so that each county lying in whole or in part in the District shall be entitled to at least one delegate-at-large and additional delegates based upon the vote cast within the portion of the county included in the District for the Republican candidate for governor or president at the last preceding general election.

B. Delegates and alternates shall be eligible electors who reside in the same county in the District from which they were elected by their county assembly.

C. Delegates and alternates to the **assembly** shall serve also as delegates and alternates to the **convention**.

Section 3: Teller Committee

Before each assembly/convention, the Chairman shall appoint a teller committee consisting of a minimum of three members. The teller committee, in the manner it prescribes, shall receive secret ballots. After the ballots are counted, the teller committee chairman shall read its report to the assembly/convention without declaring the results. The Chairman of CD8 shall then declare the results of the vote, which will be entered into the minutes along with the teller committee report.

Section 4: Voting

A. Proxies:

No proxies shall be allowed.

B. Casting Votes:

Votes shall be cast in the manner determined by the teller committee for any candidate or ballot question. Secret ballots shall be cast for the candidates, unless there is only one nominee for the office, in which case voting shall be by voice vote. The Chairman shall otherwise determine the manner of voting.

C. Voters:

Only accredited delegates present at the assembly/convention or accredited alternates present voting in place of absent or ineligible delegates, shall cast votes. Alternates will be accredited as determined by the system of priority

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of alternate delegates established by their respective county and shall be entitled to vote for the absent or ineligible delegate.

D. No Proportional voting:

There shall be no proportional voting. If insufficient accredited delegates are present at the assembly to vote all of the county's apportioned votes, then those votes not cast shall be lost.

E. Unit rule voting:

What is commonly known as the "unit rule," by which the entire vote of a delegation is cast according to the majority vote within that delegation. There shall be no unit rule voting.

F. Designation for primary ballot:

The assembly shall take no more than two ballots upon candidates for each office. Every candidate receiving thirty (30) percent or more of the votes cast for that office shall be certified by the assembly. If no candidate receives thirty (30) percent or more of the votes cast for that office, a second ballot shall be cast for all the candidates for that office who have not withdrawn. If on the second ballot no candidate receives thirty (30) percent or more of the votes cast, the assembly shall certify the two candidates receiving the highest number of votes as candidates for that office.

G. Congressional Nominee Requirements:

No person shall be eligible for designation by the assembly as a candidate for nomination at any primary election unless such person has been registered to vote as a Republican for 12 months immediately preceding the date of the assembly, as shown by the voter registration records maintained by the Colorado Secretary of State, except that residency outside of the District shall not prevent such designation for candidates for Congress.

H. Candidates for National Convention Delegate

1. Eligibility

No person shall be eligible for election as National Convention delegate or alternate unless such person is an eligible elector, continuously registered as a Republican following the most recent caucus until the date of the District convention; a delegate, alternate, or qualified

voting member of their county assembly; and a delegate or alternate to the District convention.

2. Must Notify CRC Chairman

All candidates for National Convention Delegate, whether a candidate at any congressional convention or State Convention or both, must file a notice of intent to run for National Delegate with the CRC Chairman in writing. Such notice of intent must be received by the CRC Chairman or his designee by mail, facsimile, electronic transmission or hand delivery on a form and in such manner as may be designated by the CRC Chairman, no later than thirteen (13) days prior to the convention. (CRC Bylaws XIII Section A. 3. a.)

3. Presidential Candidate Ballot Slate

The campaign of a Presidential candidate receiving at least 50% of the votes in the Presidential Primary may officially nominate candidates for National Delegate, the number so nominated not to exceed 60% of the number of Delegates to be elected at the convention. If so nominated, the convention shall by majority vote elect or decline to elect such candidates. Except for National Delegates so elected, National Convention Delegates and Alternates shall be elected on a single ballot. Each convention delegate shall be entitled to vote for the total number delegates and alternates to be elected. Those candidates receiving the highest number of votes shall be national delegates or alternates ranked in order of number of votes received.

4. Delegate Pledged Support

Candidates for National Convention delegate or alternate **may identify** the presidential candidate whom they pledge to support. The ballot shall include the presidential candidate that each National convention delegate or alternate is pledged to support. Or shall indicate that the candidate is un-pledged.

Section 5: Quorum

A quorum shall consist of those persons present.

Section 6: Credentials

All questions regarding the qualification of any delegate or alternate shall be heard and

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determined by the credentials committee of the assembly. The credentials committee shall consist of the elected officers of the CD8 and such other persons appointed by the CD8 Chairman. The assembly shall determine any appeal from such determination by the credentials committee.

Section 7: Vacancy Committee

A. The assembly may designate a vacancy committee, if none is specified, the Assembly vacancy committee will consist of the Eighth Congressional District Republican Central Committee (CD8).

B. For filling vacancies, see Article IX

Section 8: Candidates for Office

Only those District candidates who submit themselves to a nomination and a vote of the assembly shall be recognized by the Chairman and allowed to address the assembly or to place literature, signs or other materials at the premises of the assembly. Such candidates should inform the Secretary of their intent to be nominated thirteen (13) days before the date of the meeting as published in the call.

Section 9: Petitions

Petition signatures shall not be gathered during the assembly or on the premises of the assembly.

ARTICLE IX: VACANCIES

Section 1: Nominee to Ballot

A. Designation of candidates for inclusion on the Primary Election Ballot may be made by the appropriate designating assembly. That Assembly may also select a specific Vacancy Committee which may fill any vacancy occurring in the designations up to 68 days prior to the Primary Election or such other period as provided by state law. When a vacancy by a Designee occurs, this Vacancy Committee may select a person who meets the candidate qualifications as of the date of the assembly that made the original designation. (CRS 1-4-1002(1)).

B. The appropriate designating assembly may also select a second specific Vacancy Committee to fill a vacancy in designation

occurring during the 67 days before the Primary Election as provided for in subsection A, except that the candidate need only meet qualifications as of the date of the Primary Election.

C. Any vacancy in nomination occurring after the day of the Primary Election and more than eighteen days before the General Election may be filled by a vacancy committee of the district or county, as appropriate, with the following conditions prescribed by CRS 1-4-1002(9)

1. The Chairman of the District Central Committee which selected the vacancy committee, must provide written notice to those Vacancy Committee members announcing the time and location of the meeting mailed at least five (5) days prior to such meeting.

2. The Vacancy Committee shall certify its selection to the Secretary of State within seven (7) days from the date the vacancy occurs.

3. The Vacancy Committee, by a majority vote shall select a person who meets all of the requirements of candidacy as of the date of the primary election.

4. The quorum for any standing or special committee shall consist of those members present provided that notice has been given to all members no fewer than seven (7) days prior to the meeting.

5. **No member** of the vacancy committee **may vote by proxy.**

D. Any vacancy in nomination occurring less than 18 days before the general election need only be filled if the vacant Republican candidate wins the election, in which case the vacancy shall be filled according to CRS 1-12-203 within 30 days after the date of the general election.

Section 2: Representative in Congress

If a vacancy occurs in the office of representative in Congress, the CD8 (Central Committee) vacancy committee shall act in accordance with Colorado law regarding

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congressional vacancy elections (see CRS 1-4-401, & 1-4-402).

Section 3: Other District Offices

If a vacancy occurs in the office of member of the **Colorado Board of Education** or University of Colorado **Board of Regents**, the committee shall act in accordance with the specific Colorado law regarding these vacancy nominations.

Section 4: Vacancy Search committee

A search committee composed of the officers of the CD8 shall endeavor to recruit at least one person, and to verify that any and all persons interested in being selected, designated, or nominated possess the constitutional qualifications to hold office, to be designated, or to be nominated as required by law.

Section 5: Notice of meetings

Notice in writing of any meeting of the vacancy committee shall be made by the Chairman to each member of the vacancy committee at least five (5) days before the meeting. This notice shall state the date, time, place, and purpose of the meeting and shall be deemed delivered upon the deposit of the notice in the United States mail, first class postage prepaid and directed to the vacancy committee member at their postal address as it appears on the official CD8 record as maintained by CD8. Electronic means of delivery is not acceptable under state statute as a substitute for purposes of the vacancy committee.

Section 6: Quorum

A quorum consists of one half of the members of the vacancy committee (C.R.S. 1-4-1002(9)(b)).

Section 7: Voting

- A. Proxy voting shall not be permitted (C.R.S. 1-4-1002(9)(b))
- B. Voting process shall be consistent with that for electing officers of CD8.

ARTICLE X: PARLIAMENTARY AUTHORITY

ROBERT'S RULES OF ORDER NEWLY REVISED current edition shall govern CD8 meetings whenever they are applicable and not

inconsistent with these bylaws or the Colorado Revised Statutes.

ARTICLE XI: AMENDMENT OF BYLAWS

Section 1: Procedure

The bylaws may be amended in odd-numbered years and until February 1 of the succeeding (even) year (CRS 1-3-103) at any meeting of CD8 by the affirmative vote of two thirds of those members voting in person or by proxy, provided that the proposed amendment was submitted in writing or by electronic means to the executive committee and bylaws committee for review 30 days before the meeting, reference was made to the proposed amendment in the call to the meeting, a copy of the proposed amendment was provided by written or electronic means with the notice of the meeting or posted on the official website of the CD8, and notice of the meeting was given to the members at least fifteen (15) days prior to the meeting.

Section 2: Special Procedure

If previous notice of the proposed amendment was not given in the call, unanimous consent of the members of CD8, who are present at the meeting, must be obtained before such amendment may be offered for consideration and adoption.

Section 3: Filing of Amendments

All amendments shall be filed with the Secretary of State and the Colorado Republican Committee with in ten (10) days of adoption. Amendment document shall show the date passed and by what percent.

CERTIFICATION

We the under signed hereby certify the Eighth Congressional District Central Committee of Colorado ratified the forgoing bylaws on January 20, 2022.

Anil Mathai Chairman, Republican Eight Congressional District Central Committee

Lyndsay Buxman Secretary, Republican Eight Congressional District Central Committee

APPENDIX A

STANDARD ASSEMBLY/CONVENTION RULES

EIGHTH CONGRESSIONAL DISTRICT REPUBLICAN ASSEMBLY AND CONVENTION RULES

I. Authority Assembly/Convention

The chairman, officers, officials and the Republican Eighth Congressional District of Colorado shall be bound by the Colorado Revised Statutes (CRS), Colorado Republican State Central Committee Bylaws, Bylaws of the Eighth Congressional District Republican Committee, and these rules.

II. Voting Members

A. The voting members of this Assembly/Convention shall be the delegates elected at the various county assemblies. Only delegates shall participate in any debate, voting, or other business of the meeting.

B. In the absence of a delegate, an alternate shall be selected from and by the county of the absent delegate and shall become the delegate.

III. Credentials

A. The Credentials Committee shall report the number of voting members present after calling the meeting to order. This may be established by a registration sign-in of delegates and alternates, or by a roll call of the county chairs.

IV. Quorum

The quorum for 8th Congressional District Assembly/Convention is defined as delegates present.

V. Voting

A. Actual voting strength of each voting county on any issue before the Assembly/Convention shall be the number of delegates seated at the time of the vote. The number shall not exceed the number of delegates authorized by the 8th CD Republican Central Committee.

B. Neither Proxies, "unit rule," cumulative, fractional, nor proportional voting shall be allowed at an Assembly or Convention.

C. Delegates shall be entitled to one (1) vote regardless of multiple membership positions held.

D. The affirmative vote of a simple majority of delegates shall be the act of the Assembly/Convention unless otherwise provided by CRS, or CD8 bylaws.

E. The manner of voting shall be determined by the Chair except when voting for candidates for public office, or for delegates and alternates to the National Convention, in which case by ballot, unless there is only one candidate.

F. There shall be no demonstrations or electioneering during voting and challenge processes. Violators are subject to ejection from the Assembly/Convention.

VI. Motions

Only voting members of the central committee may present motions. Members presenting motions shall identify themselves by name and county. At the discretion of the chair, motions shall be delivered to the chair in writing before any action is taken upon the motion. The chair may require the written motion to be signed by the proponent and delivered to the secretary before adjournment.

VII. Discussion/Debate

A. Only delegates may participate in discussions after first obtaining recognition from the chair. To obtain recognition from the chair, the delegate must state his/her name and county.

B. A speaker shall state whether speaking "in favor of" or "in opposition to" the recognized motion on the floor. All remarks must be confined to the issue in question. Remarks of a personal nature are not permitted.

C. Discussion of a motion shall be limited to one minute per speaker and not more than five minutes per side of an issue. Time shall be evenly divided between proponents and opponents.

D. No delegate may speak a second time until all others who wish to speak have had opportunity to do so. A delegate MAY be

APPENDIX A

STANDARD ASSEMBLY/CONVENTION RULES

given the floor more than once on the same question only with general consent of the delegates. If the chair recognizes the “general consent” and grants additional time to a speaker, and there is an objection, a formal vote shall be taken with a two-thirds (2/3) vote required for acceptance.

VIII. Nominations and Seconds

A. **Nominations and seconding speeches** for candidates for public office shall be restricted to registered Republicans. Nomination, seconding, acceptance speeches, and demonstrations/parades **shall not exceed 8 minutes** for each candidate.

B. Floor nominations shall be accepted for candidates who have advised the presiding chairman of intent to seek office and who are able to prove they meet all qualifications for elected office as required by law.

C. **National Delegate Nominations:** National Convention Delegate candidates must have filed a notice of “intent to run” with the CRC Chairman (13) days prior to the convention to be nominated.

D. A candidate who has withdrawn must submit to the chair or the secretary in duplicate his statement of withdrawal, and shall be allowed to address the Assembly/Convention for 30 seconds.

E. No person seeking nomination by petition to the primary ballot, or their designee shall address the Assembly related to said nomination, nor shall they electioneer upon the premises, defined as the facility and its property.

IX. Voting Procedure Public Office

The assembly shall take no more than two ballots for candidates for each office to be filled at the General Election. Every candidate receiving thirty percent or more of the votes of all duly accredited assembly delegates who are present and voting on that office shall be certified by affidavit of the chair and secretary of the assembly. If no candidate receives thirty

percent or more of the votes of all duly accredited assembly delegates (present and voting), a second ballot shall be cast on all the candidates for that office. If on the second ballot no candidate receives thirty percent or more of the votes cast, the two candidates receiving the highest number of votes shall be certified by the assembly as candidates for that office.

X. Election for National Delegate

A. Allotment:

The number of delegates and alternates to the Republican National Convention set by the Republican National Committee (RNC) shall be binding on this convention

B. **Nomination:** National Convention Delegate candidates must have filed a notice of “intent to run” with the CRC Chairman (13) days prior to the convention to be nominated (see CRC Bylaws XIII. A.3.a.). Candidates for National Delegate/Alternate shall be considered nominated when their names are printed on the ballot. No other nominating or seconding will be allowed.

C. Each candidate for National Delegate may speak for 30 seconds.

D. Voting Procedure: Voting for delegates/alternates to the National Convention shall be done with a single ballot, with each voting member of the Congressional District convention voting for up to the total number of delegates and alternated authorized (paragraph A). Candidates are listed in order from the highest number of votes to the lowest. If, for example, three delegates are authorized, the first three candidates with highest votes on the list are elected as Delegates, and the second three as Alternates. Ties shall be resolved by lot.

XI. Sergeant At Arms

Sergeants at Arms shall be appointed by the chairman to assist in preserving order, as the chair shall direct.

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STANDARD ASSEMBLY/CONVENTION RULES

XII. Tellers

The chairman shall appoint a teller committee.

XIII. Timekeepers

The chairman shall appoint a timekeeper. The timekeeper shall give a thirty (30) second warning to each speaker and announce when his time allotted has expired.

XIV. Reports

Upon adoption by this assembly/convention, reports of various standing and special committees shall be final. Reports and other accompanying materials for permanent record shall be filed with the secretary at the close of this assembly/convention.

XV. Parliamentary Procedure

A. *Robert's Rules of Order Newly Revised* shall govern this assembly whenever they are applicable and not inconsistent with these Rules, CD8 bylaws, CRC Bylaws, or Colorado Revised Statutes. The chairman may appoint a Parliamentarian(s) for assistance in compliance with parliamentary procedure.

B. Once adopted, this assembly may amend or suspend these rules with a vote of three-fourths (3/4) of the delegates present and voting in favor of the motion to amend or suspend.

STANDARD ASSEMBLY/CONVENTION RULES

EIGHTH CONGRESSIONAL DISTRICT REPUBLICAN CENTRAL COMMITTEE RULES

I. Authority Central Committee

The chairman, officers and officials, and the Eighth Congressional Republican Central Committee shall be bound by the Colorado Revised Statutes (CRS), Colorado Republican State Central Committee Bylaws (CRC Bylaws), Eighth Congressional District Republican Central Committee Bylaws (CD8 Bylaws), and these rules.

II. Members

A. The voting members of the congressional district eight (CD8) central committee shall be the duly elected CD8 central committee chairman, vice chairman, secretary, and Representative to the State Executive Committee; the chairpersons and vice-chairpersons of the several party county central committees for counties that are entirely or partially within CD8 or their designees, who themselves reside within CD8; the CD8-elected Republican state board of education, and board of regents members; the Republican state senators and representatives who reside within CD8, and Bonus members. (CD8 Bylaws Article III, Section 2)

B. Only members shall participate in any debate, voting, or other business of the meeting.

III. Credentials

A. The chairman shall report the number of voting members present after calling the meeting to order.

B. The CD8 Officers shall serve as the Credentials committee for the purpose of determining the qualification of any person to serve as a member.

IV. Quorum

A quorum for Eighth Congressional District Republican Central Committee meetings is one third (1/3) of the total central committee voting members. (CD8 Bylaws Article V, Section 4)

V. Voting

A. Proxies: Proxy votes are allowed in Central Committee meetings with provisions in CD8 bylaws. (Article V, Section 5C)

B. Members shall be entitled to one (1) vote regardless of multiple membership positions held, except that member may also vote for each proxy held, up to three.

C. The affirmative vote of a simple majority of the members shall be the act of the Central Committee unless otherwise provided by CRS, CRC or CD8 bylaws.

D. Voting shall be by voice, hand, or electronically, via virtual meeting platform, when authorized.

E. There shall be no demonstrations or electioneering during voting and challenge processes. Violators are subject to ejection from the Central Committee.

VI. Motions

Only members of the central committee may present motions. Members presenting motions shall identify themselves by name and membership category (elected official, bonus member, etc.). At the discretion of the chair, motions shall be delivered to the chair in writing before any action is taken upon the motion. The chair may require the written motion to be signed by the proponent and delivered to the secretary before adjournment.

VII. Discussion/Debate

A. Only voting members may participate in discussions after first obtaining recognition from the chair. To obtain recognition from the chair, the delegate must state his/her name and membership category.

B. A speaker shall state whether speaking “in favor of” or “in opposition to” the recognized motion on the floor. All remarks must be confined to the issue in question and addressed to the chairman. Remarks of a personal nature are not permitted.

STANDARD ASSEMBLY/CONVENTION RULES

C. Discussion of a motion shall be limited to one minute per speaker and not more than five minutes per side of an issue. Time shall be evenly divided between proponents and opponents.

D. No member may speak a second time until all others who wish to speak have had opportunity to do so. A member MAY be given the floor more than once on the same question only with general consent of the delegates. If the chair recognizes the “general consent” and grants additional time to a speaker, and there is an objection, a formal vote shall be taken with a two-thirds (2/3) vote required for acceptance.

VIII. Nominations and Seconds

A. **Nominations and seconding speeches** for nominees for Central Committee Officer candidates shall be restricted to registered Republicans. Nomination, seconding, acceptance speeches, and demonstrations/parades **shall not exceed 7 minutes** for each candidate.

B. Floor nominations shall be accepted for qualified CD8 officer candidates, who must be registered Republicans residing in CD8.

C. CD8 Officer elections are by secret ballot and require a majority of members present and voting. If no candidate receives a majority on the first ballot, the candidate with the least number of votes is eliminated for the second ballot. Subsequent balloting continues by eliminating the candidate with the least number of votes for the next balloting round until one candidate receives a majority.

IX. Sergeant At Arms

Sergeants at Arms may be appointed by the chairman to assist in preserving order, as the chair shall direct.

X. Tellers

The chairman shall appoint a teller committee.

XI. Timekeepers

The chairman shall appoint a timekeeper. The timekeeper shall give a thirty (30) second warning to each speaker and announce when time allotted has expired.

XII. Reports

Upon adoption by this Central Committee, reports of various standing and special committees shall be final. Reports and other accompanying materials for permanent record shall be filed with the secretary by the close of this assembly.

XIII. Parliamentary Procedure

A. *Robert's Rules of Order Newly Revised* shall govern this assembly whenever they are applicable and not inconsistent with these Rules, CRC Bylaws or CD8 bylaws, or Colorado Revised Statutes. The chairman may appoint Parliamentarian(s) for assistance in compliance with parliamentary procedure.

B. Once adopted, this assembly may amend or suspend these rules with a vote of three-fourths (3/4) of the delegates present and voting in favor of the motion to amend or suspend.

XIV. Term of Office—Central Committee

Elected officers shall assume their duties at the close of the organizational meeting and shall serve for a term of two years or until their successors are elected. (Article IV, Section 1A) Out going officers will assist in the completion of required paperwork.

ROBERT'S RULES ACTION TABLE

Appendix B: Basic Robert's Rules

Introductory Note

The rules contained in this section are not part of the official bylaws of CD 8. They are designed as a quick reference to assist members in participation in meetings using Robert's Rules. The most recent revision of *Robert's Rules, Newly Revised* represents official meeting rules.

Types of Motions:

1. **Main Motion:** Introduce a new item
2. **Subsidiary Motion:** Change or affect how to handle a main motion (vote on this before main motion)
3. **Privileged Motion:** Urgent or important matter unrelated to pending business
4. **Incidental Motion:** Question's procedure of other motions (must consider before the other motion)
5. **Motion to Table:** Kills a motion
6. **Motion to Postpone:** Delays a vote (can reopen debate on the main motion)

The Six Steps of a Motion:

1. **Motion:** A member rises or raises a hand to signal the chairperson.
2. **Second:** Another member seconds the motion.
3. **Restate motion:** The chairperson restates the motion.
4. **Debate:** The members debate the motion.
5. **Vote:** The chairperson restates the motion, and then first asks for affirmative votes, and then negative votes.
6. **Announce the vote:** The chairperson announces the result of the vote and any instructions.

Requesting Points of Something

Certain situations need attention during the meeting, but they don't require a motion, second, debate or voting. It's permissible to state a point during a meeting where the chairperson needs to handle a situation right away. Board members can declare a *Point of Order*, *Point of Information*, *Point of Inquiry* or *Point of Personal Privilege*.

Point of Order:

Draws attention to a breach of rules, improper procedure, breaching of established practices, etc.

Point of Information:

A member may need to bring up an additional point or additional information (in the form of a non-debatable statement) so that the other members can make fully informed votes.

Point of Inquiry:

A member may use point of inquiry to ask for clarification in a report to make better voting decisions.

Point of Personal Privilege: A member may use point of personal privilege to address the physical comfort of the setting such as temperature or noise. Members may also use it to address the accuracy of published reports or the accuracy of a member's conduct.

ROBERT'S RULES ACTION TABLE

Action	What to Say	Can interrupt speaker?	Need a Second?	Can be Debated?	Can be Amended?	Votes Needed
Introduce main motion	"I move to..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move to amend the motion by...." (add or strike words or both)	No	Yes	Yes	Yes	Majority
Move item to committee	"I move that we refer the matter to committee."	No	Yes	Yes	No	Majority
Postpone item	"I move to postpone the matter until..."	No	Yes	Yes	No	Majority
End debate	"I move the previous question."	No	Yes	Yes	No	Majority
Object to procedure	"Point of order."	Yes	No	No	No	Chair decision
Recess the meeting	"I move that we recess until..."	No	Yes	No	No	Majority
Adjourn the meeting	"I move to adjourn the meeting."	No	Yes	No	No	Majority
Request information	"Point of information."	Yes	No	No	No	No vote
Overrule the chair's ruling	"I move to overrule the chair's ruling."	Yes	Yes	Yes	No	Majority
Extend the allotted time	"I move to extend the time by ___ minutes."	No	Yes	No	Yes	2/3
Enforce the rules or point out incorrect procedure	"Point of order."	Yes	No	No	No	No vote
Table a Motion	"I move to table..."	No	Yes	No	No	Majority